



San Bernardino County Recorder-Clerk

222 W. Hospitality Lane, 1st Floor, San Bernardino CA 92415-0022
Public Service Counter Hours: 8:00 a.m. to 5:00 p.m., Monday-Friday

NOTICE: BUSINESS OWNER IS RESPONSIBLE TO DETERMINE IF PUBLICATION IS REQUIRED (BPC 17917)
NEITHER THE COUNTY CLERK NOR HIS DEPUTIES ARE PERMITTED BY LAW TO GIVE LEGAL ADVICE AND/OR ASSISTANCE.

FICTITIOUS BUSINESS NAME PUBLICATION REQUIREMENTS

Publication Requirements Pursuant to Business and Professions Code Section 17917 & 17924:

17917. (a) Within 30 days after a fictitious business name statement has been filed pursuant to this chapter, the registrant shall cause a statement in the form prescribed by subdivision (a) of Section 17913 to be published pursuant to Section 6064 of the Government Code in a newspaper of general circulation in the county where the fictitious business name statement was filed or, if there is no such newspaper in that county, in a newspaper of general circulation in an adjoining county. If the registrant does not have a place of business in this state, the notice shall be published in a newspaper of general circulation in Sacramento County. (b) Subject to the requirements of subdivision (a), the newspaper selected for the publication of the statement should be one that circulates in the area where the business is to be conducted. (c) If a refiling is required because the prior statement has expired, the refiling need not be published unless there has been a change in the information required in the expired statement, provided the refiling is filed within 40 days of the date the statement expired. (d) An affidavit showing the publication of the statement shall be filed with the county clerk where the fictitious business name statement was filed within 30 days after the completion of the publication.

17924. (a) The county clerk shall furnish without charge a form satisfying the requirements of subdivision (a) of Section 17913. The form prepared by the county clerk, or the material provided by him with the form, shall include statements substantially as follows:

(1) "Your fictitious business name statement must be published in a newspaper once a week for four successive weeks and an affidavit of publication filed with the county clerk when publication has been accomplished. The statement should be published in a newspaper of general circulation in the county where the principal place of business is located. The statement should be published in such county in a newspaper that circulates in the area where the business is to be conducted (Business and Professions Code Section 17917)."

(2) "Any person who executes, files, or publishes any fictitious business name statement, knowing that such statement is false, in whole or in part, is guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed one thousand dollars (\$1,000) (Business and Professions Code Section 17930)." These statements do not constitute a part of the fictitious business name statement and are not required to be published pursuant to Section 17917.

(b) The county clerk may furnish without charge forms meeting the requirements for a statement of abandonment of use of fictitious business name and a statement of withdrawal from partnership operating under fictitious business name.

Expiration of Statement Pursuant to Business and Professions Code Section 17920:

17920. (a) Unless the statement expires earlier under subdivision (b) or (c), a fictitious business name statement expires five years from the date it was filed in the office of the county clerk.

(b) Except as provided in Section 17923, a fictitious business name statement expires 40 days after any change in the facts set forth in the statement pursuant to Section 17913, except that a change in the residence address of an individual, general partner, or trustee does not cause the statement to expire.

(c) A fictitious business name statement expires when the registrant files a statement of abandonment of the fictitious business name described in the statement.

NOTE: This list is provided as a public service to those who are required to cause publication of their Fictitious Business Statement. No representation is made as to the validity of the newspaper. It is believed that this list represents all of the newspapers of general circulation as compiled by the Superior Court of California, County of San Bernardino www.sbcounty.gov/courts. The County of San Bernardino neither endorses nor recommends any publication service.

Publication Requirements for Statement of Abandonment (BPC 17922) and Statement of Withdrawal from Partnership (BPC 17923)

Statement shall be published in the same manner as a fictitious business name statement and an affidavit showing the publication shall be filed with the county clerk after the completion of the publication.



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Space above for County Clerk USE ONLY

FICTITIOUS BUSINESS NAME STATEMENT

FILING

ABANDONMENT: County of Current Filing _____ Date of Current Filing _____ File No. _____

Fees: \$55.00 Includes one registrant (please make check payable to "County Clerk") \$10.00 Each additional registrant
 \$10.00 Each additional FBN name filed on same statement and operating at same location

Please **TYPE** or **PRINT** legibly and firmly in **DARK** ink (no alterations). See reverse side for filing and publishing instructions. The determination whether or not publication is required by law is ENTIRELY THE RESPONSIBILITY OF THE REGISTRANT. **Neither the County Clerk nor his deputies are permitted by law to give legal advice and/or assistance. THE FOLLOWING PERSON(S) IS (ARE) DOING BUSINESS AS:**

1	LIST FICTITIOUS BUSINESS NAME BELOW (as shown in the Articles of Inc./Org./Reg.)	Franchise No. (if applicable)	County of Principal Place of Business		
2	Street Address of Principal Place of Business (P.O. Box or PMB address NOT acceptable)	City	State	Zip Code	
	Mailing Address (Optional)	City	State	Zip Code	
3	(1) Name of Individual Registrant (First name)	(Middle initial <u>only</u>)	(Last name)		
	(1) Name of corporation or limited liability company as shown in the Articles of Inc./Org./Reg.		State of Inc./Org. / Reg.	Inc./Org./Reg. No. (Optional)	
	Residence Street Address/Corporation or LLC Street Address		City	State	Zip Code
	(2) Name of Individual Registrant (First name)	(Middle initial <u>only</u>)	(Last name)		
	(2) Name of corporation or limited liability company as shown in the Articles of Inc./Org./Reg.		State of Inc./Org. / Reg.	Inc./Org./Reg. No. (Optional)	
	Residence Street Address/Corporation or LLC Street Address		City	State	Zip Code

List any additional names on additional form

4 (CHECK ONE ONLY) This business is/was conducted by:

<input type="checkbox"/> An Individual	<input type="checkbox"/> A Limited Liability Partnership	<input type="checkbox"/> A Married Couple
<input type="checkbox"/> A General Partnership	<input type="checkbox"/> An Unincorporated Assoc. Other Than a Partnership	<input type="checkbox"/> State or Local Registered Domestic Partners
<input type="checkbox"/> A Limited Partnership	<input type="checkbox"/> A Corporation	<input type="checkbox"/> A Joint Venture
<input type="checkbox"/> A Limited Liability Company	<input type="checkbox"/> Copartners	<input type="checkbox"/> A Trust

5 Registrant **commenced** to transact business under the fictitious business name or names listed above on (do not enter a future date). _____
 (If registrant has not yet commenced to transact business, insert the statement "Not applicable"). Month, Day, Year

6 **BY SIGNING, I DECLARE THAT ALL INFORMATION IN THIS STATEMENT IS TRUE AND CORRECT.** A registrant who declares as true any material matter pursuant to Section 17913 of the Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000).

Signature: _____ Printed Name of Person Signing: _____
 Printed Title of Person Signing: _____ Date: _____

NOTICE--IN ACCORDANCE WITH SUBDIVISION (a) OF SECTION 17920, A FICTITIOUS NAME STATEMENT GENERALLY EXPIRES AT THE END OF FIVE YEARS FROM THE DATE ON WHICH IT WAS FILED IN THE OFFICE OF THE COUNTY CLERK, EXCEPT, AS PROVIDED IN SUBDIVISION (b) OF SECTION 17920, WHERE IT EXPIRES 40 DAYS AFTER ANY CHANGE IN THE FACTS SET FORTH IN THE STATEMENT PURSUANT TO SECTION 17913 OTHER THAN A CHANGE IN THE RESIDENCE ADDRESS OF A REGISTERED OWNER. A NEW FICTITIOUS BUSINESS NAME STATEMENT MUST BE FILED BEFORE THE EXPIRATION. THE FILING OF THIS STATEMENT DOES NOT OF ITSELF AUTHORIZE THE USE IN THIS STATE OF A FICTITIOUS BUSINESS NAME IN VIOLATION OF THE RIGHTS OF ANOTHER UNDER FEDERAL, STATE, OR COMMON LAW (SEE SECTION 14411 ET SEQ., BUSINESS AND PROFESSIONS CODE).

PURPOSE OF FILING - BPC CODE 17900(a)(1)

To make available to the public the identities of those persons doing business under the fictitious name.

REQUIREMENTS FOR FILING THE FICTITIOUS BUSINESS NAME (FBN) STATEMENT - BPC CODE 17910, 17915, 17920

Every person who regularly transacts business in this state for profit under a fictitious business name shall file a fictitious business name statement not later than 40 days from the time he commences to transact such business. The registrant shall file a new statement on or before the date of expiration of each FBN statement or after any change in the facts (except for a change of residence address). The statement shall be filed with the clerk of the county in which the principal place of business is located. If the principal place of business is outside the state, the statement shall be filed with the Clerk of Sacramento County.

INSTRUCTIONS FOR COMPLETING THE STATEMENT - BPC CODE 17913

1. Insert the fictitious business name. If you want to file more than one business name, number each name and use the clerk's "Additional Names Information" form to list additional names. Only those businesses operated at the same address and under the same ownership may be listed on one statement.
 - The name cannot include Corporation, Corp., Incorporated, or Inc., unless the corporation is registered with the California Secretary of State.
 - The name cannot include the initials LLC, LC or the words limited liability company (whether using the complete words or the abbreviations Ltd. Or Co.), unless the registrant is a limited liability company registered with the California Secretary of State.
 - The name cannot include limited partnership or LP, unless the registrant is a limited partnership registered with the California Secretary of State.
 - The name cannot include registered limited liability partnership or RLLP, unless the registrant is a registered limited liability partnership registered with the California Secretary of State.
 - The name cannot include limited liability partnership or LLP, unless the registrant is a limited liability partnership registered with the California Secretary of State.
 - The name cannot include college or university, unless the registrant is authorized pursuant to Education Code 94050.
2. Insert the street address of the principal place of business in this state. (Mailing addresses such as P.O. Box, private mailbox (PMB), postal drop box, mailing suite, or c/o addresses are not acceptable). If the registrant has no place of business in this state, insert the street address of the principal place of business outside this state; a statement must be filed with the Clerk of Sacramento County. Insert the mailing address, if applicable. A private mailbox address (e.g., Mail Boxes Etc.) MUST include the letters PMB and box number following the street name.
3. List the name of EACH registrant (owner/partner) and their current residence address. Use the clerk's "Additional Names Information" form to list additional names of registrants: **Individual** : Insert name (first, middle initial, last) and current residence address* of the individual. **A Married Couple**: Insert the name (first, middle initial, last) and residence address of both parties to the marriage. **Partnership, joint venture, or other association** of persons: Insert name (first, middle initial, last) and current residence address* of EACH general partner or person whose liability is substantially the same as that of a general partner. **Domestic Partners** : Insert name (first, middle initial, last) and current address of EACH domestic partner. **Corporation** : Insert the name and address of the corporation as set out in the articles of incorporation on file with the California Secretary of State and the state of incorporation. **Limited Liability Company**: name and address of the limited liability company, as set out in its articles of organization on file with the California Secretary of State, and the state of organization. **Trust**, enter the name (first, middle initial, last) and current residence *address of EACH trustee.
Note: System will only capture the middle initial in a name even if a complete middle name is submitted.
***(Mailing addresses such as P.O. Box, PMB, postal drop box, mailing suite, and c/o addresses are not acceptable).**
4. Indicate whichever best describes ownership of the business.
5. If the registrant(s) has/have already commenced to transact business under the fictitious business name, enter the date the business transactions began. If the registrant(s) has/have not yet commenced to transact business under the fictitious business name, enter "Not Applicable".
6. Individual: The individual must sign.
Married Couple: A party to the marriage must sign.
Domestic partners: One of the domestic partners.
Partnership, Joint Venture or other Association of persons: A general partner must sign.
Trust: A trustee must sign.
Corporation: A corporate officer must sign and indicate his/her title. (Signature of an agent or an assistant officer is **not** acceptable.)
Limited Liability Company: An officer or manager must sign and indicate his/her title. (Signature of an agent is **not** acceptable.)

REQUIREMENTS FOR PUBLISHING THE FICTITIOUS BUSINESS NAME (FBN) STATEMENT - BPC CODE 17917, 17920, 17924, GOV CODE 6064

Within 30 days after the fictitious business name statement has been filed with the county clerk, the statement must be published in a newspaper of general circulation in the county where the fictitious business name statement is filed. The newspaper selected should be one that circulates in the area where the business is to be conducted. The statement must be published once a week for four successive weeks with at least five days between each date of publication. An affidavit of publication must be filed with the county clerk where the fictitious business name statement was filed within 30 days after the completion of the publication. If a refiling is required because the prior statement has expired, the refiling need not be published unless there has been a change in the information required in the expired statement, provided the refiling is filed within 40 days of the date the statement expired.

EXPIRATION OF FICTITIOUS BUSINESS NAME STATEMENT - BPC CODE 17920

- (a) Unless the statement expires earlier under subdivision (b) or (c), a fictitious business name statement expires five years from the date it was filed in the office of the county clerk.
- (b) Except as provided in Section 17923, a fictitious business name statement expires 40 days after any change in the facts set forth in the statement pursuant to Section 17913, except that a change in the residence address of an individual, general partner, or trustee does not cause the statement to expire.
- (c) A fictitious business name statement expires when the registrant files a statement of abandonment of the fictitious business name described in the statement.

STATEMENT OF ABANDONMENT - BPC CODE 17922

Upon ceasing to transact business in this state under a fictitious business name that was filed in the previous five years, a person who has filed a fictitious business name statement shall file a statement of abandonment of use of fictitious business name. The statement shall be executed in the same manner as a fictitious business name statement and shall be filed with the county clerk of the county in which the person has filed his or her fictitious business name statement. The statement shall be published in the same manner as a fictitious business name statement and an affidavit showing its publication shall be filed with the county clerk after the completion of publication.

FILING FALSE STATEMENT - BPC CODE 17913(c)

The registrant shall declare that all of the information in the statement is true and correct. A registrant who declares as true any material matter pursuant to this section that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000).

PUBLIC RECORD – GOV CODE SECTIONS 6250-6277

All Fictitious Business Name Statements filed with the County Clerk are public record pursuant to the California Public Records Act

TRUSTEES, GUARDIANS, ADMINISTRATORS, ASSIGNEES AND PURCHASERS - BPC CODE 17919

Whenever failure to comply with this law would preclude taking legal action to recover monies due, a trustee in bankruptcy, an administrator of the estate, an assignee, or purchaser of the business may file the fictitious business name statement.



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FICTITIOUS BUSINESS NAME: ADDITIONAL INFORMATION FORM

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Please TYPE or PRINT legibly in **DARK** ink only and use additional sheets as needed.

	Additional Business Names (as shown in the Articles of Inc./Org./Reg.)	Franchise No. (if applicable)	County of Principal Place of Business	Enter Start Date or N/A if not yet started
(2)				
(3)				
(4)				
(5)				
(6)				
(7)				

ADDITIONAL REGISTRANTS

**If a corp., LLC, etc., enter complete name, state of incorporation/organization/registration and registration number*

(3) Name of Individual Registrant (First name)	(Middle initial <u>only</u>)	(Last name)		
(3) Name of corporation or limited liability company as shown in the Articles of Inc./Org./Reg		State of Inc./Org./Reg.	Inc./Org./Reg. No.	
(3) Residence Street Address (Mailing address is NOT acceptable)		City	State	Zip Code
(4) Name of Individual Registrant (First name)	(Middle initial <u>only</u>)	(Last name)		
(4) Name of corporation or limited liability company as shown in the Articles of Inc./Org./Reg		State of Inc./Org./Reg.	Inc./Org./Reg. No.	
(4) Residence Street Address (Mailing address is NOT acceptable)		City	State	Zip Code
(5) Name of Individual Registrant (First name)	(Middle initial <u>only</u>)	(Last name)		
(5) Name of corporation or limited liability company as shown in the Articles of Inc./Org./Reg		State of Inc./Org./Reg.	Inc./Org./Reg. No.	
(5) Residence Street Address (Mailing address is NOT acceptable)		City	State	Zip Code
(6) Name of Individual Registrant (First name)	(Middle initial <u>only</u>)	(Last name)		
(6) Name of corporation or limited liability company as shown in the Articles of Inc./Org./Reg		State of Inc./Org./Reg.	Inc./Org./Reg. No.	
(6) Residence Street Address (Mailing address is NOT acceptable)		City	State	Zip Code

Signature is required on Page 1 and any additional pages

BY SIGNING BELOW, I DECLARE THAT ALL INFORMATION IN THIS STATEMENT IS TRUE AND CORRECT.

A registrant who declares as true any material matter pursuant to Section 17913 of the Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000).

Printed Name	Title (if applicable)	Signature	Date
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